

Wyoming Environmental Health Association
Board Meeting

An executive board meeting of the Wyoming Environmental Health Association was held Monday, April 13, 2009 in the Small Conference Room of the Wyoming Department of Agriculture Building in Cheyenne, Wyoming. Members present were Joe Martinez, Terri Leichtweis, Neal Bloomenrader, Tiffany Gaertner, Lea Zeitlin, DeWayne Hinz, Sue Mickelson, Dean Finkenbinder, Wayne Cook, and Jami George.

I. Call to Order

- a. The meeting was called to order at 3:03 pm by President Joe Martinez.

II. Secretary's Report

- a. Neal Bloomenrader made a motion to dispense with the reading of the minutes..
- b. Terri Leichtweis seconded the motion.
- c. Motion passed.

III. Treasurer's Report

- a. Terri Leichtweis submitted a report stating that the Association had \$25,336.98 in all accounts. Terri explained that the AEC overall gained \$1692 that did not include \$120 for registration so the total profit for the AEC was \$1812. Jami George made a motion to accept the report.
- b. Neal Bloomenrader seconded the motion.
- c. Motion passed.

IV. Committee Reports

- a. AEC—Joe Martinez stated that there would be an AEC planning meeting following the board meeting. The AEC will be in Sheridan at the Holiday Inn on September 22, 23, and 24. Sue checked various different locations.
- b. Awards—Neal reported that we need the newsletter sent out with nomination form because everyone needs the opportunity to nominate someone. Last year we did not have any nominations for the three awards, so this year we need nominations.
- c. Education
 - i. Food Safety—Terri said Cheyenne Laramie County Health Dept. is doing ServSafe May 12 and 13. Jami said she is doing a daycare sanitation training on April 18. The peanut butter recall was discussed. Joe and Lea mentioned that the organization was under investigation. Neal mentioned that the peanut butter situation involved FDA contract inspections. The Wyoming Department of Agriculture may be enrolling in the Mandatory Retail Food Standards.
 - ii. Swimming Pools/Spa—Neal is on the CDC Model Aquatic Health Code Committee and stated that there were changes coming for the model pool code. Joe has pools that are remodeling and are installing ANSI drain covers. Neal stated that VGB requires secondary measure in addition to drain cover and requires enclosure.

- iii. Child Care—Joe said Jennifer did not have anything to report, and Jami has a daycare training April 18. Dean said Stephanie updated daycare training and added quizzes, and we are working on a voice over so that we did not have to do daycare training anymore. Copies are not available in Cheyenne but contact Stephanie for the updated training.
 - iv. Small Wastewater/Water—This item was not discussed.
 - d. By-Laws/Resolutions—No Report
 - e. Public Relations—No Report
 - f. Legislative—Dean stated that the Wyoming Food Drug and Cosmetic Act was revised to include three definitions for farmers markets, functions, and not potentially hazardous food. Then, they moved to the licensing into the food rule. Chapter 15 was created in the food code for cottage food business.
 - g. Newsletter Editor—Joe said that at the last meeting they had said the newsletter would be ready fairly soon, but we still have no newsletter. Joe said he would get with Crystal and try to get two out this quarter. Joe said they would try to get one out this month and one out in June and incorporate nomination form. Neal asked about electronic copy of award nomination form. Terri thought Linda had copy.
 - h. Library—Jami said she and Linda had discussed downsizing the library because no one had used it in a long time. Dean and Jami said most of it can be found on the Internet now. Joe asked if there were any objections. There were none.
 - i. Archives/Scrapbook—Lea said thanks for getting the printing paper and cartridges. She said she is caught up with the last couple of years and to send her any more pictures if you have them. She has the pictures from April and thought someone should go through them with her if and decided what we should keep.
 - j. Membership— Terri stated there were forty-two members and one sustaining member. Five members have not paid their dues.

IV. Old Business

- a. 2010 AEC—Joe talked to George Larsen about having the 2010 AEC in Yellowstone or the Tetons. Joe mentioned it to WPHA, and they were interested. Joe said George did not know of any facilities that would handle that many people, so we may not be able to have a joint conference. George said he would be a liason for Yellowstone, so we could go through the right people and get reduced rates. The Tetons would also be an option, and we could get reduced rates through George.

V. New Business

- a. 2009 NEHA AEC—WEHA needs a proxy. Roy will be going but cannot be the proxy. Joe asked what we thought about WEHA sending President or President-Elect as proxy. Terri had checked prices, and the cost would be around \$1900 to send someone to the 2009 NEHA AEC. Dean did not think they could send anyone with budget cuts. Terri said that Tiffany and Jen were going the AEC, but Gary did not want us to always be the WEHA proxy and not get our CEUs that we were sent to get. Joe asked how much time it would take. Terri said there were three meetings. Two are one hour meetings and one takes all morning. Terri said Gary felt that stipend should be provided for WEHA proxy, but the stipend does not cover as much as it should. We discussed raising dues. Joe did not think we could double it. Dean

thought we would lose people if we went that high but \$15 might be alright. Jami asked if we could mark down shirts and get new shirts. Terri said we had hundreds and hundreds of shirts. Neal came up with the idea to give shirts at the WEHA AEC, so we did not have to buy anything to give out. Joe said that we could do that, and everyone agreed. We had a request for a shirt from IAFF and NEHA. Joe brought up sending coffee cup and pin and making it a package deal.

- b. Newsletter—We discussed this item previously.
- c. Membership Update—Terri stated there were forty-two members.
- d. Certification Library—Joe had the idea to start a WEHA library that would contain study materials for REHS or CP-FS certifications. Any member could check out these items. Updating the books when new versions came out and transporting the items were discussed. Joe brought up the issue that CHS have to use personal development funds to purchase study materials. Joe said the board would have to vote on the issue.

II. Other Business

- a. None

V. Next Meeting

- a. Joe said he would get with Doug and send an email out with what dates are available.

VI. Adjourn

- a. Tiffany made a motion to adjourn the meeting.
- b. Terri seconded the motion.
- c. Motion passed, and meeting adjourned 3:42pm.