

Wyoming Environmental Health Association  
Board Meeting

An executive board meeting of the Wyoming Environmental Health Association was held Tuesday, February 10, 2009 in the Sage Grouse Room of the Game & Fish Building in Casper, Wyoming. Members present were Joe Martinez, Doug Evans, Terri Leichtweis, Neal Bloomenrader, Tiffany Gaertner, Lea Zeitlin, Ben Metcalf, Linda Stratton, Shane, Thompson, and Todd Denny.

I. Call to Order

- a. The meeting was called to order at 10:00 AM by President Joe Martinez.

II. Secretary's Report

- a. Joe Martinez passed out copies of the minutes from the October 8, 2008 General Membership Meeting.
- b. Doug Evans made a motion to accept the minutes.
- c. Ben Metcalf seconded the motion.
- d. Motion passed.

III. Treasurer's Report

- a. Terri Leichtweis submitted a report stating that the Association had \$25,053.86 in all accounts and passed out the projected 2009 budget draft. Terri explained that the AEC overall gained money, but most of that money was on the previous report. Doug mentioned that an AEC balance sheet would be beneficial.
- b. Doug Evans made a motion to accept the report.
- c. Ben Metcalf seconded the motion.
- d. Motion passed.

IV. Committee Reports

- a. AEC—Joe mentioned that we needed to find a chair and establish a committee, and some people were interested.
- b. Awards—There was nothing new to report. The board went over the members of the committee and the requirements for being on the committee.
- c. Education
  - i. Food Safety—The peanut butter recall was discussed. Joe and Lea mentioned that the organization was under investigation. Neal mentioned that the peanut butter situation involved FDA contract inspections. The Wyoming Department of Agriculture may be enrolling in the Mandatory Retail Food Standards.
  - ii. Swimming Pools/Spa—Chelle mentioned to Joe that there were continuing issues with pools and spas being able to comply with the Virginia Graeme Baker Act.
  - iii. Child Care—Jennifer Escobedo has updated the daycare training Power Point.
  - iv. Small Wastewater/Water—Roy Kroeger sent a memo to the WEHA board

that stated there were no wastewater trainings scheduled, but he was willing to set one up there was interest.

- d. By-Laws/Resolutions—No Report
- e. Public Relations—No Report
- f. Legislative—Joe informed the group that HB 16 had passed the House and was heading to the Senate with the amendment. Neal informed everyone that HB 193 and HB 194 did not get read, so they did not pass. Terri mentioned that there was a daycare bill that would allow businesses to have non-licensed non-inspected daycare in business for the employees children. Joe filled everyone in on the situation that caused the bill.
- g. Newsletter Editor—Ben said that he was three-quarters done with the newsletter and would be sending it to Crystal for proof-reading by the end of the month.
- h. Library—No Report
- i. Archives/Scrapbook—Joe stated that April with Casper-Natrona County Health Department had boxes of archives that she would like picked up. Lea needs a new binder, ink cartridges, and photograph paper. Doug made a motion to designate up to 100 dollars to Lea for these items. Ben seconded. Joe and Terri offered to go buy items needed using the WEHA account.
- j. Membership—No Report

#### IV. Old Business

- a. The WEHA website is updated by Roy Kroeger.
- b. IAFP information was submitted by Tiffany Gaertner.

#### V. New Business

- a. 2009 AEC—Joe stated that we are looking at going together with WPHA and having the conference September 22, 23, and 24 in Sheridan, WY. Karen Ouzts is the contact person for WPHA. Montana may also be invited. Possible hotels include the Best Western and Candlewood Suites. On the committee, we need individuals in charge of the location, speakers, the auction, and registration. The chairs should be locals which would be DeWanye Hinz and Sue Mickelson in the Sheridan area if they are willing to be involved. Neal brought up that we need to start lining up speakers now. Joe asked Lea to be in charge of the silent auction, and she said she would. Doug said that WPHA had participated in the auction in the past. Terri asked if we were going to have the test. Neal said that the test needed to be set up months in advance with NEHA. Joe mentioned asking Amie Merwin to be in charge of the speakers. Neal said that it was around 500 dollars to have the University of Wyoming handle the registration and said that it was money well spent particularly for a large group. Joe said he would send out an email asking for more volunteers.
- b. 2010 AEC—Doug said that we must set up at least one to two years in advance if we would like to have conference in Yellowstone. Joe said the WPHA would also like to have the conference in Yellowstone.
- c. 2009 NEHA AEC—General discussion on who may be attending the conference in June in Atlanta, GA.
- d. Membership Update—Terri said the membership dues are coming in slowly. Linda

mentioned that a second reminder would be a good idea. Shane Thompson is the new HAACP Coordinator with the Wyoming Department of Agriculture. Neal would like an application sent to Casper-Natrona County Health Department.

II. Other Business

a. Terri filed the IRS paperwork for this year. Terri paid the fees for the website and the Secretary of State bill.

V. Next Meeting

a. The next meeting will be Monday, April 13, 2009 at the Wyoming Department of Agriculture in Cheyenne, WY.

VI. Adjourn

- a. Ben made a motion to adjourn the meeting.
- b. Lea seconded the motion.
- c. Motion passed, and meeting adjourned